

Drag & Drop Guide

PDF Guide

A general guide on how to drag & drop layers or entire folders between document windows in Photoshop.

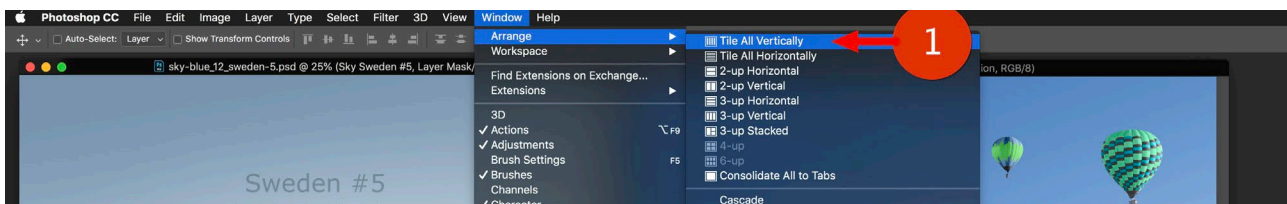
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How to drag & drop items between Photoshop documents?

Open your source (A) and destination (B) documents in Photoshop. The most natural way to drag & drop items between documents is to open both documents in two separate windows side by side.

If you can only see one document at a time, you are most likely using **Tabs**. If you like to, you could open documents in separate windows instead of **Tabs** by unchecking **Photoshop CC > Preferences > Workspace > "Open document as Tabs"**.

If you are using the **Tabs** view, you can see all documents in separate windows side by side selecting **Window > Arrange > Tile all Vertically (1)**.



Now that all needed documents are opened and visible, activate your source document (A) by clicking on it and examine the **Layers Panel (2)**. Search the item you want to drag & drop to your destination by reading the labels or clicking the eye-icon (3) to show and hide layers. Alternatively, you could use the **Move Tool (4)** and activate its **Auto-Select (5)** feature to locate the layers you are searching for.

Once you found the item you want to drag & drop in the **Layers Panel (2)**. Select and drag & drop it from the **Layers Panel (2)** by clicking, holding and dragging it from the **Layers Panel (2)** onto your destination document (B). Alternatively, you can use the **Move Tool (4)** to click, hold and drag it from the source document (A) to the destination document (B).

